



There are two different contingency plans that we have put in place:

1. A whole ‘bubble’ (class or year group) are required to self-isolate for 14 days.

*This is likely to occur when a pupil or member of staff from the school tests positive for Covid-19. If the positive case is a child, it is likely that public health England will recommend that at the least, the child’s class bubble plus any other close contacts (from school or home) are required to self-isolate, including the staff who work directly with the class and any other children that they have had close contact with. If the positive test is a member of staff, it is possible that more than one class bubble will be affected as for operational reasons, we have some staff who work across more than one class bubble. If a class teacher tests positive, it is likely that the other teachers in the team will need to self-isolate and this may impact the whole year group. In all cases, the school will take advice from the public health protection team in order to make proportionate decisions regarding self-isolation.*

2. An individual pupil is required to self-isolate for 14 days.

*This is likely to occur where a member of a pupil’s family or a close contact has tested positive for Covid, and the pupil is required to self-isolate as a precaution for 14 days.*

Please find below an overview of these plans followed by some FAQs which you may find useful.

### **Contingency 1 - class or year group bubble closure for 14 days**

#### **Days 1-2:**

For the initial 2 days of a ‘bubble’ closure for 14 days, parents will be directed to a **2 day emergency plan** for the year group which will be available on the school website. The emergency planning will cover English and maths activities and will support the practice of key skills which are needed for the current half term. The work may include links to other resources to watch, but work can be completed off-line in their homework books. There will also be ideas for on-going practice of skills (spelling/phonics, reading, TT Rockstars etc. as appropriate) and a 2 day plan provided by the Hampshire Inspection and Advisory Team (HIAS) to develop skills in one of the foundation subjects – these are being published monthly, covering a different subject each month, and planned for Y1- Y6.

During these two days, teachers will adapt the existing class planning to enable this to be delivered remotely on days 3-10. This may include producing explanatory videos/voiced Powerpoints for any new learning which is due to arise during the two weeks; adapting activities so that they can be accessed at home; considering families who have no internet access and preparing packs of paper materials for collection/delivery; and adapting learning materials where necessary. The teacher for the ‘bubble’ will also likely be in self-isolation so this time allows the school to ensure that that the teacher has the necessary equipment and access to lead the remote learning from home, or in the case that they are not well themselves, or there are difficulties with access, to identify and release those in school who will support the process.

The 2 day emergency plans for the current half term will be available on the school website by early next week ([www.whiteleyprimary.co.uk/remote-learning](http://www.whiteleyprimary.co.uk/remote-learning)).

#### **Days 3-10:**

Learning for the class/year group who are self-isolating will be provided remotely. The purpose of the work will be to help ensure that at the end of the self-isolation period, children can return to the curriculum in school with little need for catch up and are able to continue with the planned sequence of learning. Where possible, the work will cover all the areas of learning which would have been covered in school during the isolation period.

In **YR/KS1**, remote learning will be delivered via the existing year group blogs with daily activities posted which may include videos to support the teaching of new learning; online links to useful resources/games etc. which support the current learning in school; and follow up activities to be carried out practically or in their homework books (printing of sheets will be optional). There will be no requirement to complete the work online. In YR/KS1, it is acknowledged that due to the age of the children, activities will be delivered with the support of parents. Year groups will provide a guide to timings, but there will not be a fixed timetable – parents will have the flexibility to determine when the activities are covered during the day to fit around own working from home commitments etc. From day 3, teachers will encourage parents to keep in regular contact with them via the year group email. Photos of work can be sent in, or questions/comments about how children are getting on. It will be useful for teachers to have some feedback about any aspects of the work that children are finding difficult to help them adjust planning for the second half of the isolation learning.

In **KS2**, remote learning will be delivered to the majority of the children via Google Classroom (GC) with the learning posted on a daily basis. The children are being taught how to access GC and make use of a range of functions during their computing lessons in school to support this. Where there is new content for the children, teachers will provide video explanations or voiced Powerpoints to support the learning. For some tasks, children may be asked to submit the work online so that the teachers can get immediate feedback about the children's progress and adapt the sessions accordingly. For other tasks, or where children have difficulty in submitting online, work can be completed in their home learning book. A teacher will be available during the school day to respond to children's messages posted through Google Classroom, or to respond to parental emails for the year group email address. Suggested timings will be provided by each year group as a guide for parents, but families will have the flexibility to adapt this around their own timetables as we are aware of how many parents will be working at home alongside their children.

### **Contingency 2 - an individual child needs to self-isolate for 14 days**

In these circumstances, the school will provide remote learning but the process will be slightly different. Teachers will not be able to carry out the full remote learning plans above for an individual when they are teaching the majority of their class full time.

#### **Days 1-2:**

Parents are directed to the 2-day emergency plan for the year group on the school website. During these two days, the teacher will prepare a pack of work for your child which will mirror that being carried out in class where feasible. Parents will need to liaise with the school office regarding the best way for them to receive work (could be email, post or hand delivery). Where possible, it would be helpful if parents can identify another family/friend who lives nearby who is willing to drop off the pack of work when available.

#### **Days 3-10:**

Children complete the work sent home by the class teacher along with any on-going activities which the year group has encouraged for key skills. A further pack of work may be sent home during the second week of self-isolation if it wasn't feasible for all the work to be sent at once.

### **Frequently Asked Questions about Remote Learning**

**My child is off school as they (or someone in the family) are waiting for the results of a Covid-19 test – can my child have work sent home?**

In this situation, parents may access the 2 day emergency plan for their child's year group on the school website to provide learning activities which support the current learning in class. This is in line with Hampshire guidance for primary schools. When the emergency plans for a new half term are uploaded to the school website, we will not remove the old ones – this means that over time, there will be a selection of 2 day emergency learning materials which can be accessed by parents if required. We hope that the majority of these plans will never be needed for a whole class/year group bubble!

## **My child is off school as they are ill – can I ask for work to be sent home?**

Following county guidance, please note we will **not** be providing remote learning for children who are off sick for a few days. The priority should be on your child resting and getting well. If they haven't got one of the key Covid-19 symptoms, they can return to school when they are well enough to recommence their learning. In the case of exceptional circumstances which cause a child to have a prolonged period out of school (for example, due to an operation), we will discuss with the family how we can support them in keeping up with their learning once they are well enough to access this. This is no change to how we would have operated in the past.

## **Will teachers be broadcasting 'live' lessons if there is a bubble closure?**

We won't be making use of live lessons, but in line with the new DfE guidance, we will be ensuring that any new content for children is accompanied by video or voiced explanations. Where possible, this will be by teachers at Whiteley Primary School, but year groups may also make selective use of other resources (for example, from the national Oak Academy, BBC Bitesize or the NCETM). Feedback from parent surveys show that a number of children only have access to a shared device, often with a parent who is working from home, and therefore there is a need for families to have the flexibility to access learning materials at a time to suit. A number of parents also identified the issues with reliable internet connection within Whiteley which makes live sessions less viable. That said, we understand how seeing or hearing a familiar face when self-isolating can make a big difference to the children and so we have been focussing staff training on developing the skills and confidence with IT to record and upload their own explanations for new material. We also have a team of staff who are willing to provide recordings of assemblies, book readings and songs to sing along to which will also be made available to support the daily learning from the teachers.

## **How much work will be set in a day? Will it last the full school day?**

Each year group will give you a suggested timetable/timings for the work set during the day which will cover the areas of learning that they would have covered in school. When children are in school, the logistics of the classroom (registration, break times, handwashing, giving out books etc.) along with group discussions and sharing questions and answers, inevitably take up time, and so the work that your child is given at home will not last the equivalent of a full school day.

Please bear in mind that in school children will frequently be asked to edit and improve work. If your child is completing work very quickly, you might ask the teacher for advice on how to question the child or encourage them to return to edit and improve. In KS2, sometimes children click 'submit' on Google Classroom so that it can appear to parents that the work has been completed, but they may have used single word answers or not fully completed the activity. If you are concerned that your child is completing work too quickly, please email the class teacher who can let you know if there are suggestions for how they can extend or improve the work.

We do appreciate that everyone's circumstances are different and the amount you are able to support your child at home will differ – it is therefore important that you find a timetable that works for you at home, but would urge you to ensure that the basics of reading, writing and maths are prioritised if your child is unable to complete all the remote learning. If you feel that you want your child to have further work to do, year groups may suggest some on-going activities or other resources that you might access – for example, they might do some of their own research linked to the year group learning journey; or you may wish for them to access additional lessons from Oak National Academy or BBC Bitesize.

## **Will teachers mark the work set during the self-isolation period?**

At KS1, teachers will let parents know which pieces of work they particularly need feedback about so that they can plan next steps for the children (this might be through parents emailing a photo of work or letting teachers know which aspects of piece of work children found easy/hard). Where appropriate, answer sheets will be shared with parents to enable marking at home. Activities should be completed in their home

learning book and can be brought in at the end of the period – teachers will be pleased to see this work and will talk to the children about their learning, but will not be marking all pieces individually.

At KS2, teachers will explain to the children the expectation for each piece of work regarding how/where to submit or complete the work. For example, children may be provided the answer sheet on the next day so that they can self-mark and then let teachers know their score; children may be asked to submit the answers online; children may sometimes have a Google Form to complete which will mark the work automatically on submission, and provide an overview to teachers of how children have got on; or some work will be completed offline in their home learning books. As with KS1, teachers will be pleased to see this written work and will talk to the children about their learning, but will not be marking all pieces individually. Where work is to be submitted online, teachers will provide a deadline for children to submit the work if they wish it to be marked through GC.

### **My child has special educational needs – will they receive different work to complete for their remote learning?**

Teachers will identify children in their class who may need a differing approach to the remote learning and will discuss with you how this might work, preferably in advance of any bubble closure, so that you will know what to expect. This might include some activities where they access the main year group tasks at their own level, or some areas where they have different activities to develop their basic skills - this may be more paper based and provided as a pack for you to use at home. For the emergency plan, parents can access any of the year group emergency plans and therefore if you know that your child is working within the curriculum for a year group below, feel free to access the emergency plan which suits your child.

### **Will teachers keep in contact with my child when they are isolating for 14 days?**

Where a whole bubble is in isolation, from days 3 -10, KS2 teachers will be available online during the school day to respond to messages from children through Google Classroom and via the year group email. Should a member of staff be unwell, we will let classes know and assign another member of staff who can oversee GC for that class whilst the teacher is unavailable. At KS1, teachers will be uploading content on a daily basis for children which will include stories read by staff etc. to help provide a ‘familiar face’. They will also be available during the school day to respond to parent emails.

Teachers in both key stages will make weekly phone calls to families without internet connection to help maintain the link with the child.

### **We only have access to a smart phone at home for internet – will my child be able to access paper copies of work instead of using the blogs/GC?**

The information about internet access which parents have provided through the Parentmail survey has been shared with teachers and therefore they will know which families may have barriers to internet access. They may have a discussion with you in advance of any bubble closure about how your child can access the learning, or this will be done during the 2 day emergency period. Teachers will provide learning packs for those who are unable to access the internet, or where there are significant barriers.

### **What would happen if there was a full school closure for longer than 14 days?**

We understand that the government are aiming to keep primary schools open as much as possible in the event of local restrictions. However, if the situation required a full school closure, it is likely we would be returning to the model used between March and June with only key worker and vulnerable pupils permitted in school. In that situation, the remote learning plan for each key stage above would be extended for a longer period making use of the blogs/Google Classroom. Once our current contingency plans have been developed, our IT team are going to explore the practicalities of using ‘Google Meet’ as a resource to enable some face-to-face contact between teachers and pupils should there be an extended school closure. Further information will follow should this become a reality.