Behaviour Policy Appendix 2: Behaviour Policy Sanctions

Reception Classes

All classes have class rewards in place which are linked to the class charter. If a pupil behaves in a way that breaks the agreement of the class charter, the following system is followed:

Step 1:   **Verbal warning** – a quiet word to explain that the behaviour is unacceptable, and to reinforce appropriate behaviour. (This step may be repeated to help reinforce appropriate behaviour, before moving to step 2).

Step 2:   **Time out** – this might be on a chair, in a quiet space, or removed from a specific area of the classroom. This will be followed by a discussion of the behaviour and reinforcement of the appropriate behaviour. (This step may be repeated before moving to step 3).

Step 4:   **Support card sent** – a senior member of staff removes child from the classroom for a short period of timeout, or supports with a Timeout within the Year R base.

On-going concerns regarding a pupils' behaviour with be discussed with parents and strategies will be agreed to reinforce positive behaviour. Strategies may include a behaviour target/ chart, regular home/school communication, home/school agreements to reinforce good behaviour choices, specific programmes to reinforce good behaviour etc.

Behaviour Policy Appendix 4: Anti- Bullying Policy

Special procedures have been drawn up to prevent bullying among pupils. All staff, pupils and parents should be aware of the implementation of this policy.

Aims
- To ensure that pupils learn in a supportive, caring and safe environment without fear of being bullied.
- To ensure that everyone is aware that bullying is unacceptable and will not be tolerated.

What is bullying?
Bullying is defined as deliberately hurtful behaviour, **repeated over a period of time**, where it is difficult for those being bullied to defend themselves. There are four main types of bullying:

- Physical (hitting, kicking, theft)
- Verbal (name-calling, racist remarks)
- Indirect (spreading rumours, excluding someone from social groups)
- Cyber-bullying (malicious texts, e-mails, messaging etc).

In discussing our anti-bullying policy with children, we stress the importance of children telling an adult. Adults in the school are also aware that pupils who are being bullied may show changes in behaviour such as becoming shy and nervous, feigning illness, taking unusual absences or clinging to adults. There may be evidence of changes in work patterns or lack of concentration.

What parents should do if they feel that their child is being bullied
Parents are encouraged to discuss the school's anti-bullying policy with their child and encourage them to speak to an adult at the school. If the child is unwilling to do this, then the class teacher should always be the first port of call. Worries can be discussed in confidence and concerns will be passed on to the Headteacher/ Deputy Headteacher.

School Implementation
The following steps will be taken when dealing with incidents:
- If bullying is suspected or reported, the incident will be dealt with immediately by the member of staff who has been approached.
- A clear account of the incident will be recorded on CPOMS for the Headteacher
- The head teacher will speak to those concerned and will record the conversations, or will ask a nominated representative to investigate and feedback so that actions can be agreed.
- If incidents of bullying are suspected by the Headteacher, all parents concerned will be informed.
- Parents and school together will decide on an appropriate action and behaviour monitored over a period of time.

Within the curriculum, the school will raise the awareness of the nature of bullying through inclusion in PDL (Personal Development Learning), assemblies and circle time activities.

Monitoring, evaluation and review

Bullying incidents are recorded on CPOMS and monitored by the Headteacher. They are reported on a termly basis to the governing body. The school will review the anti-bullying policy annually and assess its implementation and effectiveness. Any changes will be reviewed and approved by the Governing Body through the curriculum committee.